

## Notes to budget

1. Trieste attracted a record number of people to the Annual Meeting. It is envisaged that this year the number of people attending shall be slightly lower than 2017.
2. In October Juan Vergara would have been 2 years in employment and therefore a raise of 15% is envisaged in his salary.
3. As per contract, this takes into account inflation increase in the office rent.
4. During the last 2 years the archives were kept in the private residence of the Secretary General so as to make savings.
5. It is estimated that the AGM costs this year shall be less than that of the AM in Trieste
6. The Secretariat has started organising workshops for the members. This budget relates to the rent of the location and the workshop lunches.
7. As per the ExCom of November 2017, this is a budget allocation for a 2<sup>nd</sup> event to be held back to back with the ExCom meeting in November.